



Special Search and Governance Committee Minutes

Meeting held on Wednesday 12th December 2018 at 1 pm in Room 301

Governors: Mr M Duffey, Ms A Tregear and Mrs N Wilburn (Chair)

Officials: Sarah Thompson (Clerk to the Corporation)

Apologies: Mr P Cook (Principal and Chief Executive), Mr M White and Adam Howe (Governance Support Officer)

(Meeting commenced at 1.40 pm)

Declarations of Interest

There were no declarations of interest.

S18/42 Agenda Item 1 – Welcome

The Chair welcomed attendees to the meeting.

S18/43 Agenda Item 2 – Corporation Membership

Members considered the circulated report regarding Corporation membership and composition. As discussed at the previous meeting, an application had been received from Gary Wright, Deputy Director of Workforce at North Tees Primary Trust. Gary had now met with the Chief Executive and Clerk to discuss the role and commitment in further detail, and had also met the Corporation Chair, through the College's work with North Tees Primary Trust. All were very happy to recommend Gary's appointment to the Corporation, on the basis of his broad range of skills, particularly his experience in apprenticeships. Search and Governance Committee members considered the application and confirmed their support for Gary's appointment.

Members noted that Gary had experience in managing very significant budgets but there would remain a skills gap in respect of strategic finance expertise, specifically accountancy skills and qualifications. Members recommended a temporary increase in Corporation size to 19 until 31 July 2018 to allow an appointment to meet this identified need. From 31 July 2018, size would then reduce to 17 at the end of the terms of office of John Lowther and Alys Tregear.

Members had discussed at the previous meeting the potential use of a recruitment agency to identify a member with this skill. Quotations had been sought and three proposals had been received. After considering the costs and proposal outlines, members were in favour of engaging Peridot to support the recruitment process. It was requested that the Clerk confirm Peridot's clarity regarding the brief, as well as the timescale and arrangements in the event that an initial round of recruitment was not successful.

The committee **agreed**:

- i) to recommend to the FE Corporation that Gary Wright be appointed as Corporation member for a term of four years with immediate effect;
- ii) to recommend to the FE Corporation that Board composition be temporarily increased to 19 to allow appointment of a governor with specific strategic finance/accountancy expertise;
- iii) to engage Peridot to support recruitment in this respect, subject to satisfactory confirmation regarding the queries raised.

S18/44 Agenda Item 3 – Any other business

There were no additional items of business considered.

S18/39 Agenda Item 4 – Approval of Documents for Public Inspection

It was **agreed** that the agenda and supporting documents, with the exception of the application form, which included personal details, should be made available for public inspection. Minutes would be published following committee approval.

S18/40 Agenda Item 5 – Date and time of next meeting

It was **agreed** to rearrange the next meeting, as the Chair was unable to attend on the date initially set (24 January 2019). The date of the next meeting would be set to align with the finalisation of a shortlist by Peridot, likely to be mid February 2019.

S18/41 Agenda Item 6 – Key Themes

Governor Recruitment was identified as the key theme for the meeting.